

Unit Leader

Minimum requirements, per CAF policy, include at least two (2) years as a CAF member in good standing, background in military or business management, ability for good public appearance, adept at public speaking, a positive demeanor and preferably have a background in aviation. He or she shall be responsible for providing overall leadership and direction for the Unit. Among their specific duties are; current knowledge of CAF rules and regulations, preparation of Unit meeting agenda, serving as chairman at meetings, appointing various committee members, etc. The Unit Leader is also responsible for supervising the overall financial status of the unit, ensuring accurate financial reports are made to headquarters, the unit staff and to the unit's membership.

LEADERSHIP NOTE: It is almost inevitable that disputes will occur within the Unit Staff. The Unit Leader is the elected staff officer in charge of the Unit. He/she has the authority and obligation to override the decisions of the Unit Staff if in his/her opinion that decision is not logical, a business decision that will lead the unit into financial difficulties or a decision that may be detrimental to the "good order and success" of the Unit.

Every effort should be made at the unit level to resolve disputes. However if a Unit staff officer(s) wants to appeal an override decision of the Unit Leader he/she may request the assistance of the Headquarters' staff. The format of that assistance, whether it is a Staff Assistance Visit by one or more subject matter experts from the Headquarters Staff or simply a telephone conference call with the unit staff will be determined by the President of the CAF based on the nature of the dispute. The level and form of the assistance will be determined by the President, not the Unit Staff. The President may also provide Headquarters staff assistance without a direct request from the unit.

Flight and Maintenance Safety issues must be addressed as soon as practical by the appropriate Headquarters' Staff member, primarily that would be the Vice President of Safety Maintenance and Operations and/or the Director of Maintenance and Quality Assurance.

Even though the Unit Leader may not be an A& P licensed mechanic or qualified to fly he/she does have the authority and obligation to request intervention and/or assistance by the CAF Headquarters Staff.

Additionally, if one or more unit staff officers feel the unit leader is acting unreasonably or outside his/her authority then those officers may request assistance from the Headquarters staff.